



**Syllabi Specific for the Department of Education Students Participating in
the International Teaching Practicum
School of Education and Professional Studies
Shepherd University, Shepherdstown, WV
EDUC 399A 01 (3 Credits) 41440 Spring Semester - 2014
Special Topics – International Teaching Practicum**

Instructor: Dr. Virginia Hicks
Dean of Education and Professional Studies
Office 206 ERMA ORA BYRD Building (304) 876- 5712
Email: vhicks@shepherd.edu
Office Hours: Mon. 9-11:30, Tue. 9-11:00 and Thurs. 1:30 – 3:00

Golf View Hotel
5 ½ Caledonia Road
Mandeville, Manchester Jamaica

Rayon Resort
Negril, Jamaica

Website: www.thegolfviewhotel.com 876 962 4464 (Mandeville-confirmed)
March 05 – 14 Check out on the 14th
March 14 – 16 Check out the morning of the 16th
Negril Hotel (One of the following hotels to be determined)
wwww.rayonhotels.com 876 957 9166 (Possible Coca La Palm)

Readings: Examples:
Evans, H. L. (2001) *Inside Jamaican Schools*. Barbados,
Jamaica & Trinidad & Tobago, University of the West Indies
Press.

Monteith, K. and Richards, G. (2002). *Jamaica in Slavery
and Freedom: History, Heritage and Culture*. Kingston,
University of the West Indies: Kingston Press.

Course Description:

This field experience course is designed to give students the opportunity to participate in a practicum teaching experience in another country. This particular practicum is scheduled for Jamaica. Students will be required to attend the required meetings during the evening to prepare for the trip to Jamaica. Students will also have the opportunity to be involved with at least one fund raiser to help raise funds to support their trip to Jamaica. Students will be introduced to the culture, economics, history, geography, politics and education of Jamaica through selected readings, presentations, seminars and by experiencing practicum teaching in Jamaica. The students will also have the opportunity to experience the culture of Mandeville and Negril. This course is intended for students in the School of Education and Professional Studies who have been admitted to the teacher education program at Shepherd University (completed Juncture I). In addition students are to have successfully completed EDUC 351 or EDUC 370 and have at least a 2.75 grade point average.

This course addresses the following competencies:

The following competencies were adopted from the LEAP plan, and are adopted with minor modifications from the report of the Association of American Colleges and Universities. Further expansions of the definitions, as well as benchmarks and milestones, can be found on the website of the AAC&U at www.aacu.org.

Critical Thinking:

Creative Thinking:

Oral Communication:

Written Communication:

Collaboration/Teamwork:

Problem Solving:

Civic Knowledge and Engagement:

Global Understanding and Respect:

Life-Long Learning

Multiculturalism and Diversity:

Ethical Practice and Ethical Reasoning:

Experiential Learning:

Wellness:

(For definitions of the above competencies please link to the following:

<http://www.shepherd.edu/ctl/teachingtools.html>)

OBJECTIVES:

The following standards will be addressed:

- Interstate New Teacher Assessment Support Consortium (INTASC)
- National Educational Technology Standards (NET.S) and Performance Indicators for Teachers
- West Virginia Professional Teaching Standards (WVPTS)
- Next Generation – Common Core Standards

Students will be able to...

- meet and communicate with numerous administrators, teachers, community members and students while they are living and teaching in Jamaica. The students will experience and will be able to explain cross-cultural communication skills. INTASC 3 & 1; WVPTS 4 A ,B, D & 5 F
- describe the basic political, economic, social, intellectual and educational components of life on the island of Jamaica. INTASC 1 & 2; WVPTS 2 C & 4 B
- demonstrate a working ability to use reflective problem solving skills and critical thinking skills as he/she experiences practicum teaching in a multicultural setting. INTASC 9 & 4; WVPTS 1 A, B, C; 3B; & 4C; NETS.T 1a
- develop a comprehensive group power point presentation to share with faculty, administrators, staff and students at Shepherd University within one month after returning. INTASC 6
WVPTS 4 A, B, C, D; NETS.T 1
- demonstrate effective teaching at either the primary and/or at the secondary level. INTASC 1, 2 , 4, 6 & 8; WVPTS 1 A, B, C, D, E; 2 A, B, C, D, E, F; 3 A, B, & C
- observe, job shadow and assist the teachers. When appropriate, the student will teach at least one lesson with the on site supervisor observing. Students will be responsible for planning at least one lesson plan to be followed in the Jamaican Schools including assessment and evaluation. INTASC 6, 4, 2 & 8 WVPTS 1 A, B, C, D, E; 2 A, B, C, D, E, F; 3 A, B, C, E & F
- describe the Conceptual Framework for the Teacher Education Program. INTASC 1; WVPTS 5A
- write daily in a journal including the notes of the lecture and discussion taken in class. Also, reflect on daily activities during the preparation, departure and stay in Jamaica. INTASC 9; WVPTS 4 C.
- discuss through reflective comments in their journals an understanding, appreciation and acceptance of others through daily collaborative activities. INTASC 3; WVPTS 4 B, C & D.
- research, read and evaluate various documents and valid Web sites about Jamaica. INTASC 1; WVPTS 2 A; 4A; NETS.T 5c.
- complete all of the assigned readings and to be able to participate in the discussion of a variety of topics pertaining to the practicum experience in Jamaica. INTASC 8; WVPTS 3 C, 4 A, B, C, & D.
- describe and demonstrate the traits of an effective teacher with excellent communication. INTASC 1, 6; WVPTS 1 C & D; 2B, E, & F; 3B; 5 H.
- plan and participate in at least one service project with the Nursing Education students. INTASC 3 and 5; WVPTS 5 F & H.
- describe and express how you felt during your international teaching practicum experience. INTASC 8;
- identify and explain the policies and procedures especially safety policies when traveling to another country. INTASC 9; NETS.T 5 b.
- compare and contrast the two educational systems (K-12) including a discussion on methodology, teaching supplies, equipment and technology. INTASC 1 & 4

- discuss the intellectual, social and physical development of the students they are teaching in the schools in Jamaica. INTASC 8, 1, and 6.
- identify how your lessons can be modified for students with exceptionalities. INTASC 3; NETS.T 4 b.
- identify how specific professional teaching standards were addressed during the practicum. (Lesson Plan and with one of the required assignments) INTASC 9
- participate in the fund raising event “Jamaican Dinner”. (Planning, Marketing, Actual Event, and Evaluation of the Event).INTASC 6, 7, 9 and 10. NETS.T 5B.
- demonstrate leadership and collaboration by working on service project with the Nursing Education students and with professionals in Jamaica. INTASC 10; NETS.T 5 b.

Tentative Schedule: (Subject to change based on the Schedule of Classes, Availability of Lodging, Costs and Other Possible Factors).

There will be at least three seminar meetings held during Jan. – February to prepare for Jamaica prior to our departure. This does not include the major fundraising event “Jamaica Dinner”. The meetings will probably be from 4:00 to 5:30 or 5:00 to 6:30 on a night when everyone is available. Students will complete all assignments including the Power Point Presentation by April 25, 2014 just prior to the Finals Week. This is a tentative schedule and it is subject to change if needed.

March 05, 2014 (Wed.) Leave Shepherdstown at _____ am (Transportation provided to BWI, **Baltimore**) (Specific parking for leaving cars will be discussed. **Flight _____ am** Arrive at _____ Montego Bay, Jamaica (1 suitcase for baggage, 1 carry on) Students are responsible for paying for additional baggage.

Travel to Mandeville, Check in, Exchange money, Survey the surroundings. Seminar Meeting TBA: Review Procedures, policies, safety, communication while in Jamaica. Check in and tour the Golf View Hotel and the close surroundings. Preparation for practicum teaching & clinical work in Mandeville. Evening Welcome Social

March 06, 2014 Overview of the schools and Health system. Travel to Schools for the Education Students and Hospitals/Health Centers for the Nursing Students. Tour worksite, attend meetings and meet the administration and other teachers/nurses. Possible tour of the Mandeville Coffee Factory.

March 07, 2014 Observe and Assist with Teaching/Clinicals. Nursing Students will go to Manchester Hospital and/or another Education Students will go to Manchester Primary/Middle School and/or another. Visit Northern Caribbean University (am). Visit the Education and Nursing Departments. Early social on Friday Night Welcome to Jamaica. Early dinner and preparation for trip on Saturday.

- March 08, 2014 (Sat.) Leave Early - Travel to Dunn's River Falls. On the return trip to Mandeville stop at a farm to see a Blue Mountain Farm/Plantation to see a coffee farm. In addition, if time allows, visit Banana Plantation.
- March 09, 2014 Church Service in Jamaica _____ am
Possible Cricket Match and/or relax and enjoy the pool
Seminar Meeting: Preparation for schools and clinical. (Early)
- March 10, 2014 (Mon.) Very busy day: Early Breakfast
Full day of teaching practicum and nursing clinical. Nursing Students begin at 6:30 am and Education Students begin at 7:00 am. (1st Shift at the Schools 7-12, Stay for part of 2nd Shift) Both groups can walk to their practicum and/or clinical site. The exact time will be determined. Students take your lunches. Guest Lecturer: 6:30pm
- March 11, 2014 Observation and assist with Teaching/Clinical in small groups
University Professors will visit and meet with students and Cooperating Teachers/Nursing Faculty. E-mail exchanges to keep in touch. Farewell & appreciation for the experience.
Seminar Meeting – Discussion of Days events
Guest Lecturer: 6:30 pm
- March 12, 2014 Practicum Teaching. Evening guest lecturer.
Travel to new site, possibility of May Pen and/or Mile Gully, Coley Mountain, Visit a Class C Hospital, for another possible practicum opportunity. Possible trip to G.C. Foster-Olympic Training Facility
Brief Tour of WINDELCO
Evening Seminar Meeting:
Guest Lecturer: 6:30 pm
- March 13, 2014 (Thur) **Service Day:** Possible Wellness Fair for students preparing to be teachers and/or for full time teachers. (Churches Teacher's College)
Eat early lunch
P. M. Service Project in Mandeville 2:45 – 5:45. Location of the orphanage:
Seminar Meeting: Meet with Shepherd Faculty to discuss day.
- March 14, 2014 (Fri.) Experience the Market and TOUR the Coffee Factory (if we are unable on March 6th). Prepare for trip to Negril. Early social – Farewell to Mandeville friends. Brief stops along the way such as at Bamboo Alley. Check into hotel at Negril by 5:00 pm. Dinner and visit Rick's Café (Observe Cliff Divers).
- March 15, 2014 **Rayon Resort Hotel 876 957 9166 (Not confirmed yet)**
Enjoy the 7 Mile White Sandy Beach in Negril
Experience the culture of Negril. Begin to prepare for the trip home.

March 16, 2014 (Sun.) Enjoy Negril during the day and prepare to Fly back to BWI
Leave Negril Flight _____ Arrive BWI
Arrive in Shepherdstown by 1:00 am or before
Group discussion of the international experience and begin planning
for the final power point presentation.

Course Requirements (Nursing Students will follow their specific syllabi.)

- Enrolled in EDUC 399, International Teaching Practicum Experience
- Make pre-arrangements with your spring semester professors as you will miss three days of the semester.
- Admitted to the teacher education program (Completed Juncture I)
- Must have completed either EDUC 351 or EDUC 370 successfully, prior to enrolling in EDUC 399.

-School of Education and Professional Studies Student from Shepherd University
2.75 Grade Point Average, Passport Obtained, Personal Health Insurance Required and
Student Identity International Health Card purchased and in possession.

- Complete all Paper Work including Holds Harmless Form, Emergency Contact
- Complete General Health History Form.
- Read at least one of the textbooks and/or an approved book.
- Complete all of the assignments as explained in the Syllabi
- Attend all sessions prior to leaving, during the trip and also after returning.

Agree with the Safety & Policy Rules Prior to Departure (Traveling in Groups, etc.)

Describe the Goals & Objectives of the Course

Attend Mandatory **Pre-Departure Orientation (Behavioral Responsibilities will be included in this orientation)**

Late Assignments - All assignments are due on the dates indicated. Students must make advanced arrangements to turn in assignments later than the due date. Assignments turned in after the due date without advanced arrangements will receive a reduced grade.

Attendance - Attendance is **required** for every class session. Every unexcused absence will impact your grade. This is how the Shepherd University Catalog defines excused absences: **Attendance Policy:** See the Shepherd University Catalog - 2013-14.

“Legitimate reasons for class absences include **documented and/or verifiable** instances of the following: 1) death in the immediate family; 2) incapacitating illness or injury (**not including any non-emergency doctors' appointments that could be scheduled at other times**); 3) field trips required for other classes, intercollegiate competitions, or activities entailing official representation of Shepherd University; 4) seriously hazardous, weather-induced driving conditions **for commuter students only.**”

If you have an excused absence, you will need to follow up with me to make sure you have the required documentation to receive an excused absence. It is also your responsibility to follow-up with a classmate or with me to find out what happened during any class session that you miss.

Evaluation: (TENTATIVE)

Points

- Select at least one book from the recommended readings and/or from A student selected (approval needed) reading. Complete a book review. (3 pages). Turn in by April 1st. Recommended prior to the trip. **100**
- Participate in all class sessions prior to the trip, during the trip and sessions after returning. Meeting times will be announced. Each meeting will be approximately 90 minutes. **120**
- Deliver a Group Power Point Presentation prior to April 24, 2014 and presented to Students, Faculty, administrators and staff after the return trip. **150**
- Complete a Daily Log of educational and cultural experiences in a journal with reflective comments. Include the following: **150**
 1. What you learned and experienced during your International Teaching Practicum Experience from the pre-planning to the return trip home. This includes the required meetings, Fund Raising Project, Flight, Actual Trip in Jamaica and to the return trip home. Include what you learned from your supervising teachers, university professors, classmates, students and self.
 2. Also, what you learned, thought, felt, missed as you experienced the Jamaican Culture. How does it compare to the Culture you are most comfortable with.
- Write a brief paper of the comparison of Jamaica/USA Schools (Paired Project) (1-2 pages) Complete in Jamaica. Narrow this down to a specific group to compare. **80**
- Complete a minimum of one lesson plans including objectives, standards, assessment and evaluation. One artifact with a rubric is a plus!!! Evaluations will be completed by the Jamaican University Supervisor, SELF and also from the Shepherd University Supervisor. Reflective Comments on Lessons Presented in Class: (What you liked about the lesson, (Why or Why Not, Teaching Tips you Learned, Recommendations and any Creative Ideas) this is the designated work sample for the Jamaica experience. **160**
- Participate in a fund raising event “Reggae Jam”. (Planning, Marketing, Actual Event, and Evaluation of the Event). **150**
- Prepare and participate in at least 1-2 service projects with the Nursing Education Students. Orphanage and/or Wellness Fair for pre-teachers and/or teachers. TBD This is designed to specifically address INTASC 1, 6 & 9; NETS.T 2 b, 4 b & d; 5 b (Completed during the stay in Jamaica). Comments on these service projects will be discussed while in Jamaica and also during the power point presentation. This will require much preparation prior to arriving in Jamaica. **90**

Total = 1000 points

Grading

A = 90%, B = 80%, C = 70%, D = 60%

Cost: The estimated cost of the trip is **\$2000 dollars**. This includes the round trip airline ticket, most food, lodging and transportation during the Teaching/Nursing Practicum in Jamaica. Transportation to and from the airport is being provided. All profits from the fund raising events will be given to the students to help defray expenses for the trip. The total cost may vary slightly due to increase of gas and airline travel. **Each student is responsible for any additional personal expenses such as for souvenirs, snacks, lunches on the 7th, 10th, 11th, 15th passport cost, trip insurance.**

Seminar in the ERMA ORA BYRD Building: Dates/Time to be determined

- Observe the Safety & Study Abroad Video-DVD. Topics; Travel ID; Health Assessment: Insurance: Inoculations: Foreign Laws; Terrorism & Crime; US State Department Information
- Shepherd University Study Abroad Pre-departure Seminar (Presented by the International Study Abroad Director, Ann Henriksson) Dr. Hicks and Professor Shakira Franklyn 1/12/2014 1/12/2014 will also provide additional information.
- Instruction will be provided for purchasing an International Student Identity Card
- Forms to be completed at one of the Seminar:
Student Emergency Information Page

International Practicum Health Information Sheet

International Practicum Teaching Experience Contract

Other forms to be determined to help with the success of the trip

SAFETY IS PRIORITY ONE

Communication is very important!

Respect We are guests to Jamaica!

Professionalism We represent Shepherd University!

Travel in Groups Be aware of your surroundings!

Enjoy Jamaica has beautiful people. You will learn much from them and they will learn from you! Develop friendships forever. Absorb as much knowledge as you can as this is an excellent opportunity for all of us.

**I look forward to our trip!
Dr. Hicks**